



The Greater Dover Foundation will award up to \$16,000 in grants in 2008 to public institutions and qualified 501 (c) (3) nonprofit organizations in the greater Dover area. **Applications are now being accepted from schools, clubs, and civic/community organizations for programs that benefit youth and/or the revitalization of downtown Dover.**

Organizations applying for capital or program grants from the Greater Dover Foundation must use this form. Your brief replies to questions contained within will provide concise, standardized information from which to make comparisons of organizations and programs.

**No other forms will be accepted.  
Submit only the required attachments.**

Please restrict your answers to the spaces provided.

**Deadline: March 15, 2008**



*Applications must be postmarked or delivered by March 15, 2008*

## **2008 Grant Application Form**

***Focus:*** *Grants will be awarded to programs/organizations that benefit efforts to revitalize downtown Dover and/or programs/organizations that benefit youth in the greater Dover area.*

### **Organization Information:**

**Organization Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Web site:** \_\_\_\_\_

**Project Coordinator:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Total Program/Project Budget:** \_\_\_\_\_ **Amount Requested:** \_\_\_\_\_

\_\_\_\_\_  
Please give a brief history of the organization. Please include the organization's mission.

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What is your organization's annual operating budget? What percentage of the operating budget will be spent on the project for which funds are being requested?

Operating Budget: \_\_\_\_\_ Percent Allocated for Program: \_\_\_\_\_

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Service Area (check all that apply):  Kent County  State Wide  Multi-state

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Constituency (Describe the target population and number of people served annually):

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## **Program or Project to be Funded**

Program/Project Name: \_\_\_\_\_

Budget: \_\_\_\_\_

Amount of funding requested from the Greater Dover Foundation: \_\_\_\_\_

Other funding Sources. Specify opportunities for leveraging or matching grants:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

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Briefly describe the problem to be addressed.

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Briefly describe the program/project to be funded, its objectives and goals, activities and the anticipated impact it will have on the greater Dover community.

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Define the target population your program/project is intended to reach. Please include the number, ages, and geographic area of the target population.

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Is this a new program?

If not, how long has it been in existence?

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Please describe how the funding from the Greater Dover Foundation will be used. Be specific.

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What is the expected starting date and completion date of the program/project? (Please note that programs/projects completed by June 1, 2008 are ineligible for funding).

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How will the program/project be evaluated?

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Has your organization ever applied/received funding from the Greater Dover Foundation in the past? (Please note, in years past the Greater Dover Foundation was know as the Greater Dover Fund). If so, please indicate when your organization applied and the years in which funding was received.

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Please provide other pertinent information not requested in this application. Please limit your response to the space provided.

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### **Required Attachments**

- ✓ Eight (8) copies of the completed grant application
- ✓ One (1) copy of the 501 (c) (3) determination letter or equivalent documentation of non-profit status from the IRS.
- ✓ One (1) copy of the organization's budget or most recent annual report
- ✓ One (1) copy of the organization's Board of Directors

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### **Signatures:**

Executive Director: \_\_\_\_\_/Date: \_\_\_\_\_

Board President/Chair: \_\_\_\_\_/Date: \_\_\_\_\_

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**MAIL COMPLETED GRANT APPLICATIONS TO:**  
(FAXES WILL NOT BE ACCEPTED)

**THE GREATER DOVER FOUNDATION  
P.O. BOX 1836  
DOVER, DE 19903**

**DEADLINE: MARCH 15, 2008**

*.....improving the quality of life for the residents of the greater Dover area*

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## **Disclosure Statement**

The Greater Dover Foundation seeks to conduct its business in accordance with the highest ethical and community standards. The Foundation will be administered by the Delaware Community Foundation which is a member of the Council of Foundations. They fully subscribe to the Council's practices for effective grantmaking. Of particular importance is the avoidance of actual, potential or perceived conflicts of interest in the submission, evaluation and disposition of Grant Application forms.

Accordingly, as part of the application process, we require that that you review the list of current Greater Dover Committee and Greater Dover Foundation officers, members and employees attached to this statement and disclose any affiliation or relationship which now exists or has existed within the last two (2) years between your organization and any individual or their families. If no such affiliation or relationship has existed or now exists, please indicate so below.

**PLEASE COMPLETE AND RETURN THIS DISCLOSURE STATEMENT WITH YOUR GRANT APPLICATION FORM. ITS CONTENTS WILL BE KEPT CONFIDENTIAL.**

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<b>Name</b>	<b>Affiliation or Relationship</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

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To my knowledge, no such affiliations or relationships exist.

Name (Please Print): \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Greater Dover Committee Members

### Active Members

Ralph Adkins  
Christopher W. Baker, P.E.  
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President and CEO of Dover Federal Credit Union  
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Jackson Architects  
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Founding Partner, Elevations Unlimited  
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Attorney, Hudson, Jones, Jaywork & Fisher

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President, Dover City Council

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## **Executive Director**

Lisa E. Ratliff

Greater Dover Committee, Executive Director

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